ADDENDUM NO. 1

ITB NO. ZRA/CSD/05/2026 - PROCUREMENT OF A CONSULTANT FOR THE IMPLEMENTATION OF ENTERPRISE GOVERNANCE OF INFORMATION TECHNOLOGY SYSTEM BASED ON COBIT 19 FRAMEWORK AT THE ZAMBEZI RIVER AUTHORITY.

This document is issued in accordance with RFP Clause 13.1.1 of the Instructions to Consultants and forms an integral part of the Request for Proposal.

Background and Justification

The Client received a request for clarification from one of the participating bidders with regards to the Corbit 19 course required for the five (5) ICT personnel. Further clarifications were also sought with regards to payment obligations for the Corbit and ISO 27001 training.

In accordance with RFP Clause 13.1 and 13.1.1, responses to requests for clarification are hereby issued in the table below to all prospective Consultants to ensure equal access to information.

Amendments to Section 6.4(ii) – Terms of Reference

The Request for Proposal is amended as follows. On page **55 of 96** under **Section 6.4 (ii) Training**, the Training course is hereby amended to read as follows:

"COBIT 2019 Foundation Training and Certification for five (5) ICT employees."

Accordingly, bidders should base their technical and financial proposals on COBIT 2019 Foundation training and certification for the five ICT employees, consistent with the deliverables specified in Section 6.5.

Clarifications:-

Below are responses to requests for clarifications received from one of the participating consultants.

No	Consultant's Request	ZRA's Response
1	Please confirm whether bidders should include the full cost of the COBIT 2019 and ISO/IEC 27001 courses, including participant registration and	**1. Training and Certification Costs** Consultants are required to include the full cost of participant training and certification in their financial proposals, covering

	certification exam fees, in their financial proposals. If the Authority will pay any of these costs directly, please indicate which costs it will cover and whether the consultant's role will be to guide and coordinate the training arrangements.	training fees, official training materials, participant registration and examination fees for both COBIT 2019 and ISO 27001 courses. The successful consultant shall be responsible for coordinating and administering the entire training and certification process, including all necessary arrangements with the relevant certification bodies. **2. Payment Arrangements** The Authority will not make any direct payments to training institutions, certification bodies or examination providers. All associated costs must be incorporated into the consultant's financial proposal. The successful consultant shall be responsible for settling these costs, with the Authority paying the consultant in accordance with the agreed contract price and payment terms.

Effect of the Addendum

i. This Addendum shall be read and construed as part of the Bidding Document.
ii. Except as expressly amended herein, all other terms and conditions of the Request for Proposal Document remain unchanged and in full force and effect.
iii. In case of any inconsistency between this Addendum and the original Request for Proposal Document, the provisions of this Addendum shall prevail.
iv. Bidders shall acknowledge receipt of this Addendum in their Bid submission, as required under the Instructions to Consultants.

Procuring Entity: Zambezi River Authority
Address: Kariba House, 32, Cha Cha Cha, Lusaka, Zambia
Contact: +260967440029

Date of Issue: 16 November 2026

This Addendum and clarifications are issued on behalf of the Client and is binding on all prospective Consultants.

Misozi L. Mbawo Manager - Procurement